

Vendors, please keep this page and review the information before the festival.

Colonial Beach Chamber of Commerce
215 North Irving Avenue
Colonial Beach, Virginia 22443

12th Annual Colonial Beach Fall Festival & Golf Cart Parade
This is a 'Rain or Shine' Event

Craft Vendor Contract

LOCATION: Colonial Beach Town Hill (at the corner of Colonial and Washington Avenues)

EVENT DATE: October 24, 2026

TIME: 11:00 am - 5:00 pm

FEES: \$66 per each 10' x 10' space

\$15 additional per space for electric fee upon request (limited availability)

RULES:

1. **Contracts are due October 10, 2026 and must include the completed and signed contract with payment.**
2. **Contracts received after October 10, 2026 will be charged an additional \$20.**
3. A \$30 fee will be charged for all returned checks.
4. One vendor per space. Vendor or proxy must host display.
5. All vendors are required to stay for the entire festival.
6. All items must be priced.
7. Spaces must be set up by 10:45 am. You may arrive as early as 9:00 am to set up.
8. No vehicles will be allowed on Town Hill except for loading and unloading.
9. Confirmation provided upon receipt of Contract/payment. **Please provide valid email address.**
10. The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.
11. This event takes place Rain or Shine.
12. By signing the Contract to participate as a vendor all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.
13. The Fall Festival Committee/Chamber of Commerce Staff reserve the right to dismiss vendors for inappropriate wares, behavior, or customer interactions.
14. Please understand, there will be no "off-sides" vending without prior permission.
15. Vendors **MUST** park away from Town hill after unloading your vehicle.
16. Vendors are responsible for their own trash removal.
17. If you anticipate sales over \$15,000.00, please contact the Town of Colonial Beach at 804-224-7181 to obtain a business license.

12th Annual Colonial Beach Fall Festival & Golf Cart Parade

Craft Vendor Contract

(PLEASE TYPE OR PRINT CLEARLY)

Complete this Contract and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce
215 North Irving Avenue
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.

Number of spaces requested (\$66 per 10' x 10' space) \$ _____

Electricity requested (\$15.00 each space) (Please circle yes or no) \$ _____

Total amount enclosed: \$ _____

Returning vendor requesting same space as last year (circle one) Yes No

Describe your space location: _____

Please give your Business Name and describe your business:

Business Representative for this event: _____

E-Mail Address (Please PRINT): _____

Address/City/State/Zip Code: _____

Phone Number: _____ **Alternate Number:** _____

By signing this Contract to participate as a vendor all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant. Vendor is responsible for adhering to all RULES set forth in this document. Failure to comply may result in dismissal without refund.

Vendor Signature: _____ Date: _____