



## **11th Annual Colonial Beach Bike Fest** *This is a 'Rain or Shine' Event*

### **Food Vendor Contract**

**LOCATION:** Colonial Beach Town Hill and Colonial Beach Boardwalk

**EVENT DATES:** October 9 – 12, 2025

**TIMES:** 10:00am - 5:00pm daily (Mandatory) extended sales hours are at the discretion of the vendor.

**EVENT FEES:**

- \$440 per 10' x 10' space
- \$605 per 10' x 20' space
- \$770 per 10' x 30' space
- \$935 per 10' x 40' space
- \$935 per 20' x 20' space
- \$1265 per 20' x 30' space
- \$1430 per 20' x 40' space
- \$1595 per 20' x 50' space
- \$1760 per 20' x 60' space

\*Fee covers all days.

Electricity is \$15.00 per hook-up in addition to entry fee (limited availability). \*Fee covers all days.

#### **RULES:**

1. **Contracts are due by September 10, 2025 and must include the completed and signed contract with payment. If space is available, late entries will incur a \$20.00 fee.**
2. A valid Virginia Department of Health (VDH) food permit must be displayed. Contact the Virginia's Food Safety Program, 804-864-7473 or [FoodSafety@vdh.virginia.gov](mailto:FoodSafety@vdh.virginia.gov) for additional information.
3. **Vendors are required to stay for the entire festival.**
4. A \$30.00 fee will be charged for all returned checks.
5. Contracts are accepted and processed on a first-come-first-served basis.
6. A picture of merchandise must be submitted with contract (new applicants only).
7. Confirmation provided upon receipt of Contract/payment.
8. Spaces will be preassigned and emailed to you prior to the event. One vendor per space. Vendor or proxy must host display.
9. Spaces must be set up by 10:00 am on Thursday, October 9th, but you are encouraged to arrive on Wednesday afternoon, October 8th to set up and begin vending.
10. Changes to set-up location will not be made on the day of the event. If you have any specific needs, please indicate those in your contract and an attempt will be made to accommodate.
11. Vendors are required to dispose of their trash daily. A dumpster is located at 700 Colonial Avenue for this purpose. Event staff are not responsible for trash removal.
12. No vehicles will be allowed on Town Hill or the Boardwalk except for loading and unloading.
13. The Bike Fest Committee/Chamber of Commerce reserves the right to dismiss vendors for inappropriate wares, behavior, or customer interactions.
14. If you anticipate sales over \$15,000.00, please contact the Town of Colonial Beach at 804-224-7181 to obtain a business license.
15. All items **MUST** be priced.
16. The entry fee is non-refundable for cancellations made fewer than 30 days prior to the event.

**NOTE: YOU ARE REQUIRED TO STAY WITHIN YOUR ASSIGNED AREA**

# 11th Annual Colonial Beach Bike Fest

## Food Vendor Contract

**(PLEASE TYPE OR PRINT CLEARLY)**

Payment options include mailing a check or money order to:

**Colonial Beach Chamber of Commerce  
215 North Irving Avenue  
Colonial Beach, VA 22443**

or email [info@colonialbeach.org](mailto:info@colonialbeach.org) for Credit Card payments

The entry fee is non-refundable for cancellations made less than 30 days from the event date.

Space Size	Fee Per Space (includes Town Peddlers Fee)	Electric \$15 (Limited Availability)	Total Due
10'x10'	\$440		\$
10'x20'	\$605		\$
10'x30'	\$770		\$
10'x40'	\$935		\$
20'x20'	\$935		\$
20'x30'	\$1265		\$
20'x40'	\$1430		\$
20'x50'	\$1595		\$
20'x60'	\$1760		\$
<b>Total Enclosed</b>			<b>\$</b>

Arriving on Wednesday, October 8, 2025? (Yes/No) \_\_\_\_\_

Same vendor space that you had in 2024? (Yes/No) \_\_\_\_\_

Business Name: \_\_\_\_\_

Briefly describe your business: \_\_\_\_\_

Business Representative for this Event: \_\_\_\_\_

**E-Mail Address (please print or type):** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Address/City/State/Zip Code: \_\_\_\_\_

By signing this Contract to participate as a vendor all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant. Vendor is responsible for adhering to all RULES set forth in this document. Failure to comply may result in dismissal without refund.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_