

Vendors, please keep this page and review the information before the festival.

Colonial Beach Chamber of Commerce  
215 Irving Avenue North  
Colonial Beach, Virginia 22443

## 39th Annual Santa's Wonderland and Winter Festival Parade

*This is a 'Rain or Shine' Event*

### Craft Vendor Contract

LOCATION: Colonial Beach Town Hill (at the corner of Colonial and Washington Avenues)

EVENT DATES: Saturday, December 6, 2025

TIMES: 12pm-4pm

FEES: \$66 per each 10' x 10' space

\$15 additional per space for electric (15amp-upon request-limited availability)

#### RULES:

1. **Contracts are due by November 21, 2025 and must include the completed and signed contract, payment, and a copy of your business license.**
2. **Contracts received after November 21, 2025 will be charged an additional \$20.**
3. A \$30 fee will be charged for all returned checks.
4. One vendor per space. Vendor or proxy must host display.
5. It is required that all vendors will stay for the entire festival.
6. All work must be priced.
7. Spaces must be set up by 11:00pm. You may arrive as early as 9:00am on December 6th.
8. No vehicles will be allowed on Town Hill except for loading and unloading.
9. Confirmation provided upon receipt of contract/payment. **Please include a valid email address.**
10. The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.
11. This event takes place Rain or Shine.
12. By signing the contract to participate as a vendor in the Santa's Wonderland and Winter Festival, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.
13. The Winter Festival Committee/Chamber of Commerce Staff reserve the right to dismiss vendors for inappropriate wares, behavior, or customer interactions.
14. Please understand, there will be no "off-sides" vending without prior permission.
15. Vendors **MUST** park *away* from Town hill after unloading your vehicle.
16. Vendors are responsible for their own trash removal.
17. Each business is responsible for securing a business license from your business hometown. If there are questions, contact the Town of Colonial Beach (804) 224-7181, ext.2.
18. If you anticipate sales over \$15,000.00 please contact the Town of Colonial Beach at 804-224-7181 to obtain a business license.

# 39th Annual Santa's Wonderland and Winter Festival Parade

## Craft Vendor Contract

**(PLEASE TYPE OR PRINT CLEARLY)**

Complete this contract and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce  
215 Irving Avenue North  
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.

Number of spaces requested (\$66 per 10 x 10 space) \$ \_\_\_\_\_

Electricity requested (\$15.00 each space) (Please circle yes or no) \$ \_\_\_\_\_

**Total amount enclosed:** \$ \_\_\_\_\_

Returning vendor from last year and want same space? (circle one) Yes No

Please give your **Business Name** and describe your business:

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**E-Mail Address (Please PRINT):** \_\_\_\_\_

**Address/City/State/Zip Code:** \_\_\_\_\_

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**Phone Number:** \_\_\_\_\_ **Alternate Number:** \_\_\_\_\_

By signing this contract to participate as a vendor, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant. Vendor is responsible for adhering to all RULES set forth in this document. Failure to comply may result in dismissal without refund.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_