

Vendors, please keep this page and review the information before the festival.

Colonial Beach Chamber of Commerce
215 Irving Avenue North
Colonial Beach, Virginia 22443

58th Annual Colonial Beach Arts & Crafts Show *This is a 'Rain or Shine' Event*

Craft Vendor Contract

LOCATION: Colonial Beach Boardwalk (Between Wilder Avenue and Hawthorn Street)

EVENT DATES: August 30 – 31, 2025

TIME: 10:00am - 5:00pm Saturday
10:00am - 4:00pm Sunday

FEES: \$121 per 10' x 10' space – covers both days

\$15 per space for electricity upon request (limited availability)

RULES:

1. **Contracts are due August 15, 2025 and must include the completed and signed contract, payment.**
2. **Contracts received after August 15, 2025 will be charged an additional \$20.**
3. A \$30 fee will be charged for all returned checks.
4. One vendor per space. Vendor or proxy must host display.
5. It is required that all vendors will stay for the entire festival.
6. Spaces must be set up by 10:00am. You may arrive as early as 8am on August 30.
7. No vehicles will be allowed on the Boardwalk except for loading and unloading.
8. Confirmation provided upon receipt of Contract/payment. **Include a valid email address.**
9. Entry fee is non-refundable for cancellations made fewer than 30 days from the event date.
10. This event takes place Rain or Shine.
11. By signing the Contract to participate as a vendor in the Annual Arts & Crafts Show, parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.
12. The Arts & Crafts Festival Committee/Chamber of Commerce Staff reserve the right to dismiss vendors for inappropriate wares, behavior, or customer interactions.
13. Please understand, there will be no "off-sides" vending without prior permission.
14. Vendors **MUST** park away from the boardwalk after unloading your vehicle.
15. There are no electrical hook ups available. Please bring your own generator if needed.
16. Vendors are responsible for their own trash.
17. This is a non-juried event.
18. If you anticipate sales over \$15,000.00 please contact the Town of Colonial Beach at 804-224-7181 to obtain a business license.

58th Annual Colonial Beach Arts & Crafts Show

Craft Vendor Contract

(PLEASE TYPE OR PRINT CLEARLY)

Complete this Contract and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce
215 Irving Avenue North
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.

Number of spaces requested (\$121 per 10'x10' space - fee covers both days) \$ _____

\$15 per space for electricity (circle yes or no) \$ _____

Total amount enclosed: \$ _____

Returning vendor requesting the same space as last year? (circle one) Yes No

Please give your Business Name and describe your business:

Business Representative for this event: _____

E-Mail Address (Please PRINT):

Address/City/State/Zip Code: _____

Phone Number: _____ Alternate Number: _____

By signing this Contract to participate as a vendor all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant. Vendor is responsible for adhering to all RULES set forth in this document. Failure to comply may result in dismissal without refund.

Vendor Signature: _____ Date: _____