

Vendors, please keep this page and review the information before the festival.

Colonial Beach Chamber of Commerce  
215 North Irving Avenue  
Colonial Beach, Virginia 22443

**10th Annual Colonial Beach Fall Festival & Golf Cart Parade**  
*This is a 'Rain or Shine' Event*

**Food Vendor Contract**

LOCATION: Colonial Beach Town Hill (at the corner of Colonial and Washington Avenues)

EVENT DATES: October 26, 2024

TIMES: 11:00am - 4:00pm

FEES: \$66 per each 10' x 10' space

\$15 additional per space electric fee upon request for electricity (Limited availability)

RULES:

1. **Contracts are due October 10, 2024 and must include the completed and signed contract and payment.**
2. A valid Virginia Department of Health (VDH) food permit must be displayed. Contact the Virginia's Food Safety Program, 804-864-7473 or [FoodSafety@vdh.virginia.gov](mailto:FoodSafety@vdh.virginia.gov) for additional information.
3. **Contracts received after October 10, 2024 will be charged an additional \$20.**
4. A \$30 fee will be charged for all returned checks.
5. One vendor per space. Vendor or proxy must host display.
6. It is expected that all vendors will stay for the entire festival.
7. Spaces must be set up by 11:00am. You may arrive as early as 9am on October 26.
8. No vehicles will be allowed on Town Hill except for loading and unloading.
9. Confirmation provided upon receipt of Contract/payment. **Please include a valid email address.**
10. The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.
11. This event takes place Rain or Shine.
12. By signing the Contract to participate as a vendor all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.
13. The Fall Festival Committee/Chamber of Commerce Staff reserve the right to dismiss vendors for inappropriate wares, behavior, or customer interactions.
14. Please understand, there will be no "off-sides" vending without prior permission.
15. Vendors **MUST** park away from Town hill after unloading your vehicle.
16. Vendors are responsible for their own trash removal.
17. If you anticipate sales over \$15,000.00 please contact the Town of Colonial Beach at 804-224-7181 to obtain a business license.

# 10th Annual Colonial Beach Fall Festival & Golf Cart Parade

## Food Vendor Contract

**(PLEASE TYPE OR PRINT CLEARLY)**

Complete this Contract and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce  
215 North Irving Avenue  
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made less than 30 days from the event date.

Number of spaces requested (\$66 per 10' x 10' space) \$ \_\_\_\_\_

Electricity requested (\$15 each space) (please circle yes or no) \$ \_\_\_\_\_

Total amount enclosed: \$ \_\_\_\_\_

Returning vendor requesting same space as last year? (circle one) Yes No

Please give your **business name** and briefly describe your business:

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Business Representative for this event: \_\_\_\_\_

**E-Mail Address Please PRINT):**

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Address/City/State/Zip Code: \_\_\_\_\_

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**Phone Number:** \_\_\_\_\_ **Alternate Number:** \_\_\_\_\_

By signing this Contract to participate as a vendor, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant. Vendor is responsible for adhering to all RULES set forth in this document. Failure to comply may result in dismissal without refund.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_