

Vendors, please keep this page and review the information before the festival.

Colonial Beach Chamber of Commerce
215 North Irving Avenue
Colonial Beach, Virginia 22443

9th Annual Colonial Beach Water Fest *This is a 'Rain or Shine' Event*

Food Vendor Contract

LOCATION: Colonial Beach Boardwalk

EVENT DATES: August 17 – 18, 2024

TIMES: 10:00am - 4:00pm (Saturday)
10:00am - 3:00pm (Sunday)

FEES: \$105 per each 10' x 10' space (includes both Saturday and Sunday)

RULES:

1. **Contracts are due August 1, 2024.**
2. A valid Virginia Department of Health (VDH) food permit must be displayed. Contact the Virginia's Food Safety Program, 804-864-7473 or FoodSafety@vdh.virginia.gov for additional information.
3. **Contracts received after August 1, 2024 will be charged an additional \$20.**
4. A \$30 fee will be charged for all returned checks.
5. It is required that all vendors will stay for the entire festival.
6. One vendor per space. Vendor or proxy must host display.
7. Spaces must be set up by 10:00am Saturday. You may arrive as early as 8am on August 17.
8. No vehicles will be allowed on the boardwalk except for loading and unloading.
9. Confirmation provided upon receipt of contract/payment. **Please include a valid email address.**
10. The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.
11. This event takes place Rain or Shine.
12. By signing the contract to participate as a vendor, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant.
13. The Water Festival Committee/Chamber of Commerce Staff reserve the right to dismiss vendors for inappropriate wares, behavior, or customer interactions.
14. Please understand, there will be no "off-sides" vending without prior permission.
15. Vendors **MUST** park away from the boardwalk after unloading your vehicle.
16. Vendors are responsible for their trash removal.
17. If you anticipate sales over \$15,000.00 please contact the Town of Colonial Beach at 804-224-7181 to obtain a business license.

9th Annual Colonial Beach Water Fest

Food Vendor Contract

(PLEASE TYPE OR PRINT CLEARLY)

Complete this contract and return it with your check or money order made payable to:

Colonial Beach Chamber of Commerce
215 North Irving Avenue
Colonial Beach, VA 22443

The entry fee is non-refundable for cancellations made fewer than 30 days from the event date.

Number of spaces requested (\$105 per 10 x 10 space; covers both days) \$ _____

\$15 additional per space for electricity (circle yes or no) \$ _____

Total amount enclosed: \$ _____

Returning vendor requesting the same space as last year? (Circle One) Yes No

Please describe your business:

Business Name: _____

Business Representative for this event: _____

E-Mail Address (Please PRINT): _____

Address/City/State/Zip Code: _____

Phone Number: _____ **Alternate Number:** _____

By signing this Contract to participate as a vendor, all parties acknowledge and agree that the Town of Colonial Beach and/or the Colonial Beach Chamber of Commerce, or any persons affiliated with these entities, will not be held responsible for theft, loss and/or damage to any property, or liable for injury to any participant. Vendor is responsible for adhering to all RULES set forth in this document. Failure to comply may result in dismissal without refund.

Vendor Signature: _____ Date: _____